
CLOVIS UNIFIED SCHOOL DISTRICT

SCHOOL COMMUNITY RELATIONS

Community Relations

PARENT INVOLVEMENT

PURPOSE: Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership to support their children's success in school.

For each school that does not receive federal Title I funds, the Superintendent or designee shall, at a minimum:

1. Develop a District parent involvement policy reflecting the needs of the community in collaboration with the various parent committees (School Site Council (SSC), School Assessment Review Team (SART), English Language Advisory Committee (ELAC), Intercultural Diversity Advisory Council (IDAC), etc.) The policy will be reviewed, revised, presented and made available to the parents on an annual basis through the District newsletter, web site, Parent and Student Rights and Responsibilities Handbook or other methods.
2. Engage parents/guardians positively in their children's education by helping them develop skills to use at home that support their children's academic efforts at school and their children's development as responsible members of society.
 - a. Provide or make referrals to literacy training and/or parent education programs designed to improve the skills of parents/guardians and enhance their ability to support their children's education.
 - b. Provide information, in parent handbooks and through other appropriate means, regarding academic expectations and resources to assist with the subject matter.
 - c. Provide parents/guardians with information about their children's class assignments and homework assignments.
3. Inform parents/guardians that they can directly affect the success of their children's learning by providing them with techniques and strategies that they may use to improve their children's academic success and to assist their children in learning at home.

The Administrative Regulations for Policy No. 9209 include, but are not necessarily limited to the following:

1. PARENT/GUARDIAN RIGHTS

Parents/guardians of pupils enrolled in public schools have the right, as mutually supportive and respectful partners in the education of their children within the public schools, to be informed by the school, to participate in the schools and to participate in the education of their children, as follows:

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- a. Within a reasonable period of time after making the request, to observe the classroom or classrooms in which their children are enrolled or for the purpose of selecting the school in which their children will be enrolled in accordance with the requirements of any intradistrict or interdistrict student attendance policies or programs. Such observations shall be consistent with applicable Board Policies, Administrative Regulations, and school rules.
- b. To request a particular school for their children, and to receive a response from the District. The District is obligated to consider the parent/guardian request, but retains discretion as to whether the request will be granted, consistent with any other applicable Board Policies and/or Administrative Regulations.
- c. Within a reasonable time of their request, to meet with their children's teacher or teachers and principal or his/her designee.
- d. To volunteer their time and resources for the improvement of school facilities and school programs under the supervision of District employees, including, but not limited to, providing assistance in the classroom with the approval, and only under the direct and immediate supervision, of the teacher. Volunteers are not permitted to be with pupils in an unsupervised, or otherwise inappropriate, setting. Although volunteer parents may assist with instruction, primary instructional responsibility shall remain with the teacher. No parent/guardian who is required to register as a sex offender shall be permitted to act as a volunteer in classrooms or other situations where the person will or is likely to have contact with pupils. (See also Board Policy and Administrative Regulation No. 9211.)
- e. To be notified on a timely basis if their children are absent from school without permission.
- f. To receive the results of their children's performance on district and state assessments and information on the performance of the school that their children attend on standardized statewide tests.
- g. To have a school environment for their children that is safe and supportive of learning.
- h. To examine the curriculum materials of the class or classes in which their children are enrolled.
- i. To be informed of their children's progress in school and of the appropriate school personnel whom they should contact if problems arise with their children.
- j. To have access to the school records of their children, to the extent lawfully permissible, and consistent with any other applicable Board Policies and/or Administrative Regulations.
- k. To receive information concerning the academic performance standards, proficiencies, or skills their children are expected to accomplish.
- l. To be informed in advance about school rules, attendance policies, dress codes, and procedures for visiting the school.

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- m. To receive information and reports about any psychological testing the District does involving their children. Written parent/guardian consent is required before any children are given a psychological test by school personnel.
- n. To participate as a member of a parent advisory committee, School Site Council or site-based management leadership team, in accordance with any rules and regulations governing membership in these organizations. In order to facilitate parental participation, School Site Councils are encouraged to schedule bi-annual open meetings for the purpose of informing parents/guardians about current school issues and activities and answering their questions. The meetings should be scheduled at a time convenient for parents/guardians, and prior notice should be provided to parents/guardians.
- o. To question anything in their children's records that the parent/guardian feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school consistent with any other applicable Board Policies and/or Administrative Regulations.
- p. To be notified as early in the school year as practical, if their children are identified as being at risk for retention, and to consult with appropriate school personnel regarding the student's promotion or retention.

2. GOVERNING BOARD AND PARENTS/GUARDIANS JOINT POLICY

Parents/guardians of pupils shall have the opportunity to work together in a mutually supportive and respectful partnership with schools, and to help their children succeed in school.

The District shall adopt Administrative Regulations in consultation with parents/guardians of pupils that outlines how parents/guardians of pupils, school staff and pupils may share the responsibility for continuing the intellectual, physical, emotional, social development and well-being of pupils at each school site.

3. DISTRICT/SCHOOL ADVISORY COMMITTEES

The following District/school parent involvement committees have been established to provide the opportunity for parents/guardians to work with the District/schools in a mutually supportive and respectful partnership to ensure the success of their children.

a. School Site Council (SSC)

The primary task of the SSC is to ensure the school is continually engaged in identifying and implementing curriculum and instructional practices resulting in strengthening the core academic program and ensuring pupils have access and success in said program.

Clovis Unified School District (CUSD) has designated our School Site Council (SSC) established pursuant to California Education Code (EC) Section 52852 to function as the School Advisory Committee (SAC). One member of the SAC designates one member from the school SSC to serve as a voting member on the District Advisory Committee (DAC). SAC serves an advisory committee for the purpose of advising schools regarding their specific categorical programs and the role of developing the LCAP in the creation of a plan that will make a meaningful difference in the lives of our students. The District Advisory Committee (DAC) will engage in meaningful consultation, under the guidelines

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provided by Administrative Procedure 9062, on any program changes that have not originated from the DAC.

This core program should embody the District's curriculum, which itself should reflect the state frameworks and curriculum standards. The SSC is charged with, among other things, the task of developing the Single Plan for Student Achievement (SPSA) and the School Safety Plan in accordance with applicable law. The school's improvement effort should also be coordinated with the District's effort to improve its curriculum offerings and quality of instruction in order that both the school, through the SSC, and the Governing Board, through the District Office, become part of a single improvement effort.

b. English Learner Advisory Committee (ELAC)

Whenever there are 21 or more English Learner pupils at a school site, there shall be a functioning ELAC elected by parents/guardians of English Learners at the site that receive training and materials appropriate to assist members in carrying out their legal responsibilities. The committee shall meet at least quarterly to advise the principal and staff on the development of a plan for English learners, to work on an annual schools needs assessment, and provide assistance with the R-30 Language Census for the school.

c. School Assessment Review Team (SART)

SART provides a formal vehicle to enable parents/guardians to partner in the educational process of their children. Through quarterly SART meetings established at the school and District level, parents/guardians and community members shall be active participants in the decision-making process and in the assessment of the quality of the educational programs. SART works in collaboration with parents/guardians and community members to:

- Study and become knowledgeable about the various programs and components of the school.
- Discuss the effectiveness and appropriateness of those programs and components relative to the goals of the school and District and the needs and desires of the community served by the school.
- Assist in assessing school-community perceptions relative to the total school program.
- Act as a communication liaison between the community, school and District.
- Serve in an advisory capacity to the principal and site leaders regarding the operation of the school.

d. Intercultural Diversity Advisory Council (IDAC)

The Intercultural Diversity Advisory Committee (IDAC) is comprised of community members and District employees representing the diversity of the District. In addition to District IDAC, an IDAC has been established at each school site and area.

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The purpose of IDAC is to assist the District in the implementation of Cultural Competencies and to monitor the progress of the District toward achieving the desired outcomes of those competencies.

The areas of focus for IDAC include:

- Develop, adopt and implement a District policy to promote an environment free of racial bias and discrimination.
- Develop, adopt and implement a District Affirmative Action plan as required by Education Code Section 44100.
- Establish a student human relations council at each school to promote a positive intergroup.
- Provide training for teachers and administrators to promote understanding and appreciation of cultural differences.
- Make deliberate efforts to ensure minority representation on District and schoolsite committees.
- Develop and adopt complaint-handling procedures that are clearly understood by staff, pupils and parents/guardians.
- Develop, adopt and implement a District policy to promote an environment free of discrimination based on gender.
- Develop, adopt and implement a District policy to promote an environment free of discrimination based on disability.

The District IDAC shall present annually to the Governing Board at a regularly scheduled Board meeting.

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Education Code section 11502, 11504, 49091.16-19, 51100-51102, 52852, 64001
Title 20, United States Code Section 1132h